

FINAL

PRESENT: Larry M. Smith, Chairman; Richard P. McDermott, Vice Chairman; James E. Ziolkowski, Selectman; Lori A. Ruest, Town Administrator; Susan H. Ayer, Secretary.

2017 ROAD WORK: The Selectmen met with Road Agent Dick Robinson to review 2017 Highway Department road projects. Information was provided on the 2017 Draft Spreadsheet and the Road Conditions Assessment Survey and Budget Forecast, a document provided by Axiomatic. A proposal from Bell & Flynn for five areas of work was also reviewed.

Looking at prices from Bell & Flynn, it was noted that the linear feet of the roadways priced could be used to calculate estimated prices of other work.

L. Ruest gave the Board an overview of the 2017 Draft Spreadsheet, identifying work to be done with capital reserve funds, and work to be done with budgeted money. There are no plans for asphalt overlay or reconstruction projects. Tree and limb removal is already overspent through March. The amount of roadside debris was attributed mainly to blizzard damage.

Asked if anything new has risen to the level of needing immediate attention, the Road Agent said that he is watching beaver dam activity, and also that Stard Road is in bad condition and should be addressed soon.

The updated Axiomatic report was consulted for road lengths and ratings of condition, and there was a lengthy discussion of which roads or sections of roads should be prioritized. It was agreed that R. McDermott and D. Robinson will drive the roads to measure and identify priority areas. After this is done, Bell & Flynn will be called back to look at the priority areas, assess the cost to repair Stard Road, and resubmit a proposal. Clarification of some measurements and prices on the original proposal will be obtained from Bell & Flynn as well.

J. Ziolkowski said that based on the Bell & Flynn proposal, a rough number of linear feet of roadway could be calculated. He said that based on the proposal numbers, roughly 5,500 linear feet of roadway could be repaired with available Capital Reserve Fund money. The Board will identify the priority jobs up to that number of feet. Some ebb and flow in the work and the costs is expected.

The Board reviewed the Repair Strategies and Estimated Costs by year in the report supplied by Axiomatic. It was agreed that the budget for Highway projects would need to be increased in coming years, to an average of \$200,000 per year.

It was agreed to hold a second workshop on June 14, 2017 at 9:30 AM.

ITEMS NEEDING ATTENTION:

1. Elton Lane (Cutouts, Paving, Drainage, Trees) \$15,000

There is \$15,000 left in the Elton Lane Road Account to be used for road repairs.

MOTION: To authorize the Road Agent to obtain pricing from Bell & Flynn for the repairs to be done to Elton Lane, staying within money available in the Elton Lane Road Account.

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MOTION: L. Smith
SECOND: R. McDermott
UNANIMOUS

2. 1 Schoolhouse Lane – Town or School District Responsibility

L. Ruest asked for direction on how to answer requests from the owner of 1 Schoolhouse Lane, who has called several times about having the Town repair his driveway. The property fronts school district property, not a municipal road. After reviewing the tax map, the Board directed L. Ruest to contact LAS to discuss the issue of the property's driveway frontage.

3. Flooding at Corner – 3 Woodlawn

Repeated calls have been received from the owner of this property with regard to flooding in the roadway. Photographs of flooding were received. After a discussion of options, the Board requested that the Road Agent put together a proposal for lowering the existing catch basin on the opposite side of the road, and to add a new catch basin to the corner where there currently is none. D. Robinson will bring this proposal to the next work session on June 14.

4. Drainage Easement – Towle Farm Road – Map 5, Lot 53-1 – Rip Rap

This property, located at the river's edge, has problems with rip rap and eroding soil. The property has a drainage easement on it, but L. Ruest said she has not been able to find documentation that the easement was ever transferred to the Town. The Town Administrator was directed to call the original engineer who worked on the Subdivision, Eric Mitchell, to see if he can supply the missing document.

5. Roadside Cleanup of Blizzard Stella Storm Debris

L. Ruest asked the Board what they would like to do with the trees, limbs and brush remaining on the roadsides from damage caused by the March blizzard. In some areas this debris will interfere with roadside mowing and possibly snow removal in the future if not removed. As the money budgeted for tree/limb removal was overspent in the first quarter due to the storm, work will be done as the annual road maintenance budget allows.

L. Ruest will get updated year-to-date totals to work with before the next work session meeting on June 14. She will also add updated Road Agent projects to the worksheets.

6. Bellemore – Catch Basin Cleaning Proposal (MS4 Stormwater Waiver)

It was identified that the catch basins are examined every year for silt build-up, but that none have needed servicing since 2012. If all 14 catch basins budgeted each year were to be cleaned, it would cost the total of funds budgeted for this purpose. D. Robinson said he has looked at them all and they look satisfactory. L. Ruest cautioned the Board that the MS4 Stormwater Waiver expires in 2018, and that if it is not renewed, the Town will need to meet a new set of requirements to include funding.

7. Drainage Easement – Avesta

This is now the responsibility of the Town to maintain.

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8. Other

The Town Administrator informed the Board that she has been working with a resident regarding a tree on Pages Lane. It is unknown whether the tree is in the Town's right of way or on private property. After various conversations it is still unclear who is responsible for the tree.

PRIORITIZATION OF PROJECTS AND FUNDS: This will be continued to the next work shop on June 14.

OTHER: L. Smith said that he was approached recently by resident Tim Samway, who suggested that the baseball field at Governor Weare Park be named in honor of Peter Robart, who recently passed away. As Mr. Robart was instrumental in the formation of the park and fields, L. Smith said he is supportive of the idea and will bring it before the Board at the next regular meeting.

The meeting was adjourned at 11:00 AM.